



# The Plainsong and Medieval Music Society

Minutes of the Annual General Meeting  
held at the Faculty of Music, St Aldate's, Oxford  
on Saturday, 28 April 2007 at 5.00 pm

Present

Nicolas Bell, Margaret Bent, Bonnie Blackburn, Lisa Colton, Jane Flynn, William Flynn, Helen Deeming, John Harper (chairman), Leofranc Holford-Strevens, Elizabeth Eva Leach, Frank Lawrence, Mary O'Neill, Owen Rees, Anna Sander, Philipp Zimmermann

In attendance

Anna Burson (Administrator)

## 1. Apologies

Tigger Burton, John Caldwell, Susan Rankin, David Mateer, David Wulstan

## 2. Minutes of last meeting

The minutes from the last AGM were received. They had already been approved at an extraordinary meeting of the Society on Monday 17 July 2006. The meeting agreed that the minutes from the extraordinary general meeting on 17 July 2006 will be approved at next year's AGM (they consist only of the approval of the minutes of last year's AGM).

Proposed: Leofranc Holford-Strevens, seconded: Owen Rees.

## 3. Matters arising not on the agenda

None

## 4. Report and Accounts for the period 1 November 2005 to 31 October 2006

The chairman introduced the report and accounts. He drew particular attention to the publication of K. D. Hartzell's *Catalogue of manuscripts*, paying tribute to the author not only for the scholarship that lay behind the book, but also the close personal involvement of the author in every aspect of the appearance and production of the book to ensure the high standards of typography, paper and binding.

The report and accounts were received and approved by the meeting.

Proposed: Leofranc Holford-Strevens, seconded by Mary O'Neill.

Margaret Bent asked if the Drew Hartzell's *Catalogue of manuscripts* would be available at a reduced price again in the future for members of the Society. The chairman agreed to raise this with Boydell and Brewer.

## **5. Amendment of Constitution**

The Charity Commission has recommended two amendments to the PMMS Constitution:

- a. To approve the removal of clause 4(3)c granting powers to purchase indemnity insurance.
- b. To remove clauses 4(5) and 4(6) granting powers to enable trustees to be paid.

These were amendments were approved.

Proposed by Nicolas Bell, seconded by Leofranc Holford-Strevens.

## **6. Election of Council members and officers)**

Under the power of rule 12 of the Customary, the rules of the Customary relating to elections were suspended. The chairman explained that it had not been possible to circulate nominations for the election of new members of Council and new officers in advance of the meeting.

Proposed: Helen Deeming, seconded by Jane Flynn.

### **a. Election of ongoing members of Council**

The following were nominated as continuing members of Council: Nicolas Bell, Lisa Colton, Helen Deeming, John Harper, Elizabeth Leach, Jane Flynn, David Mateer, Mary O'Neill, Owen Rees

### **b. Election of new member of Council**

The following was nominated as a new member of Council: William Flynn (nominated by Jane Flynn, and John Harper)

### **c. Election of officers**

The following were nominated to serve as officers:

Chair: Elizabeth Eva Leach

Secretary: Owen Rees

Treasurer: John Harper

### **d. Signatories for bank accounts and any other financial transactions**

Any two of John Harper, David Mateer and Anna Burson continue to be authorised signatories for financial transactions. It was also agreed to add Owen Rees as a further authorised signatory.

The election of Council and officers, and the approval of signatories were taken as one item for voting, and were approved unanimously.

Proposed: Margaret Bent, seconded: Bonnie Blackburn.

It was noted that David Mateer and William Flynn will be the two senior scholars to serve as the two advisory members of the Council, and the remaining five will serve as the executive members. There are two vacancies, enabling the Council to co-opt if necessary.

The chairman warmly thanked former members of the Council who had stood down this year after many years of loyal service: Margaret Bent, John Caldwell and Susan Rankin. He pointed out that each will be eligible for nomination to election next year.

### **7.Appointment of honorary auditor and legal advisor**

The appointment of Julia Harrison Place as honorary auditor and Barry Williams as legal advisor was approved by the meeting. The meeting expressed particular thanks to Julia Harrison Place for her continuing work.

Proposed: Frank Lawrence, seconded: Leofranc Holford-Strevens

### **8.Subscriptions**

It was agreed that the Council should review levels of subscriptions in the light of the costs of the journal and other costs, and should have power to raise the subscription levels by a sum not exceeding five pounds in any category (including, where relevant, the cost of the journal).

### **9.Conference**

The meeting noted that the annual day conference was now well established, and thanked Helen Deeming for arranging such a very successful day.

### **10. Date of next annual general meeting**

It was proposed that the next AGM should be held on Saturday 26 April 2008 (with Saturday 10 May 2008 as alternative). This date and the place for the meeting will be confirmed in due course, depending on the location of the day conference.